[FIRST NATION LETTERHEAD]

First Nations Tax Commission [insert date]

321 – 345 Chief Alex Thomas Way

Kamloops, BC V2H 1H1

**Re: Submission of Information Required under Section 8** **of the FMA**

The Council of the \_\_\_\_\_\_\_ (the “Council”) enacted the *[insert name]* *Property Transfer Tax Law, 20\_\_*on [insert date] (the “Law”). I confirm that the Law was made in accordance with the *First Nations Fiscal Management Act* (“FMA”) requirements, and I provide the following confirmations and information:

1. **Description of the lands, interests or rights subject to the Law**

a) The Law applies to the [insert name of reserve(s)] Reserve, IR# \_\_\_\_, located [insert general description or civic address].

b) The Law applies to the entire Reserve [or that portion generally described as \_\_\_\_ and as shown outlined on the map enclosed with this letter].

c) The taxable interests that will be subject to the Law are taxable transfers of leasehold interests in land.

1. **Services**

a) [delete if not applicable] The following services are currently provided from local revenues: [list each service].

b) The following services will be provided from local revenues: [list each service].

c) The First Nation is currently negotiating the following service agreements that will be funded from local revenues: [list the nature of each agreement and the proposed parties to the agreement].

1. **Notices**

The Council has, at least 30 days before making the Law,

* 1. Published a notice containing the information required under section 6(3) of the FMA in the *First Nations Gazette*. The notice was published on [insert date].
	2. Posted a notice containing the information required under section 6(3) of the FMA in a public place on the reserve lands of the First Nation. The notice was posted at [describe location] on [insert date].
	3. Sent a notice containing the information required under section 6(3) of the FMA to the Commission. The notice was sent by [mail/email] on [insert date].

A copy of the form of notice given is enclosed with this letter.

The notice period provided by the section 6 notice was not less than 30 days, ending on \_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_.

1. **Consultations and Written Representations**

a) [delete if not applicable] The Council undertook the following consultation respecting the Law: [insert a description of the consultation, the persons or groups consulted and the dates of the consultation, if any.]

b) The Council received [insert #] written representations respecting the proposed Law. Council considered all written representations at a Council meeting on [insert date].

c) The Council has, as required under section 7 of the FMA, provided a copy of the Law to all persons who made written representations to Council under section 6(3)(c) of the FMA and invited those persons to make written representations to the Commission within 30 days of receiving the notice. The letter was dated \_\_\_\_\_\_\_, 20\_\_ and was sent to the following persons: [insert name of each recipient or attach a list.]

A copy of the letter or notice given is enclosed with this letter.

1. **Evidence Law Duly Made**

I enclose a copy of the Law, originally signed and dated by a quorum of Council, as evidence that the Law was duly made by Council.

I hereby certify [or swear] that I have been duly authorized by Council to confirm the matters set out in this letter and that above information is true and complete.

Dated this \_\_\_ day of \_\_\_\_\_\_\_\_\_, 20\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

Name and title: